

**Northeastern York County Sewer Authority**  
**August 28, 2023**

The Northeastern York County Sewer Authority met on Monday, August 28, beginning at 7:00 PM at 200 North Main Street in Mt. Wolf.

Authority members in attendance were:

**Mt. Wolf Borough**

Patti Fisher  
Anya Barlett

**Manchester Borough**

Dale Benedick  
Judy Hilliard

**East Manchester Township**

Tyler Kramlick

Members Absent: John Nace

**Engineer:** Chris Toms of CS Davidson, Inc.

**Solicitor:** Peter Ruth of Stock & Leader

**Operations Manager:** Pat Poet

**Recording Secretary:** Desiree Boorujy

**Visitors/Employees:** Dean Kohr and Employee Peter Nestlerode

**An Executive Session was held at the end of this meeting to discuss personnel matters.**

The meeting was called to order at 7:00 PM by Patti Fisher.

**Agenda**

A Fisher/Kramlick motion was made to approve the agenda with the following amendments: Add notice of executive session to discuss personnel matters and to remove “action” under engineer’s report regarding Effluent Line Abandonment and Locust Point Pump Station Dedication – Garrod. The motion passed unanimously.

**Minutes**

A Kramlick/Benedick motion was made to approve the minutes from July 24, 2023, and the motion passed unanimously.

**Correspondence/Visitors**

No comments from visitors.

**Operations Report/Administration**

The Operations Report was reviewed.

**Farm** – Pat received a call from Jeff Snyder asking when the lease for the farm is up. He would like to be contacted when the lease is bid. He also asked whether the Authority has ever considered selling the farm.

PLGIT Account – Pat provided an update regarding the reinvestment of monies in the PLGIT account. The balance in the money market account is \$92,557.94 and PLGIT’s liquid rate is 5.64% for 120 days. A Kramlick/Hilliard motion was made to close the money market account and deposit those funds to PLGIT for 120 days. The motion passed unanimously.

Air conditioning – The offices at the administrative building had been without air conditioning since July 5. After several visits and attempts from Williams Service to repair the unit, it was finally repaired on August 22. There are several bills that have been received, including bills from Paradise Electric regarding this issue. Pat will hold on paying them until she has called Williams to discuss, in hopes of being credited for part of what is owed, as parts were replaced unnecessarily while trying to diagnose the issue.

Retirement Preparations – Pat reported that she continues to review aspects of her job with Desiree and has been training Drew and Steve on DMR reporting. She has been preparing a list of instructions for all required reports for Peter, who is already familiar with reporting for other treatment plants.

WET Testing – The annual WET test for Mt. Wolf has been completed, and showed a passing result. Sludge testing will need to be performed for both plants by the end of the year.

Backflow Preventor Inspections – Gingerich Plumbing performed the required inspections of the backflow preventors in the system, and they all passed. These inspections are required by York Water Company.

Maintenance Report – Pete reviewed the maintenance report, which included repairing a pump at the Mt. Wolf pump station, a major air leak at the Mt. Wolf plant, and other various repairs at other pump stations. He also noted that D.O. probes have been received but have not yet been installed.

Pete received a quote from A&H Equipment totaling \$23,815.80 for repairs needed on the flusher truck. A Kramlick/Benedick motion was made to transfer \$800,000 from the operating account to the PLGIT account to earn interest to generate funds to purchase a flusher trailer. The motion passed unanimously. The truck will be put up for sale on Municibid.

Inspections - Desiree provided an update regarding the inspections for illegal connections. This month Mr. Kling found 5 sump pumps that are illegally connected to the sewer system.

### **Solicitor’s Report**

Deed of Dedication/Easements – Locust Point Pump Station – A Benedick/Kramlick motion was made to approve the Deed of Dedication and Deed of Dedication – Easement for the Locust Point Pump Station.

Reimbursement Agreement Locust Point Station – A Kramlick/Benedick motion was made to approve the Reimbursement Agreement. Motion passed unanimously.

Record Club of America Lines – Attorney Ruth has sent a letter to the property owner but has not yet received a reply. The letter requires the owners to clean up the overgrown area and perform any necessary repairs and maintenance to their private lines, per the agreement between them and the Authority.

Billing Due Dates – A Kramlick/Barlett motion was made to approve Resolution 2023-5 to modify the billing due date from within 60 days to within 30 days of the mailing date. The motion passed unanimously.

### **Engineer's Report**

#### **General Operations**

Effluent Line Abandonment –Recently, during work for the project, the Authority's drawings were misread or different datums were used, and the Authority's pipe is much shallower than they expected, leading to damage to the abandoned line. Chris had provided guidance to Talen and Kinsley for removal of a section the Authority pipe where it was in conflict, including capping the ends with concrete. To date, 60 feet of pipe was in conflict and has been removed. This is expected to be a financial savings to the Authority.

Area 2 Sewer Extension –The next meeting of the awards committee is September 19, so there should be more information available regarding the grant application in time for the next meeting. Chris provided a status update to East Manchester Township when he attended their meeting recently.

### **Treasurer's Report**

Requisitions: A Kramlick/Barlett motion was made to approve Requisitions 2023-16 to CS Davidson for 2022 Sewer Maintenance and 2022 H2O Grant Application; 2023-17 to Aeromod for the D.O. Sensor; and 2023-18 to CS Davidson for LSA Grant – Effluent Line. The motion passed unanimously.

Payment of Invoices – A Kramlick/Barlett motion was made to approve the invoices as presented. The motion passed unanimously.

**At 8:00 an executive session was held to discuss personnel matters.**

At 8:25 the executive session ended and the regular meeting was called back into session.

Adjournment – At 8:26 PM a Kramlick/Benedick motion was made to adjourn. Motion passed unanimously.

**NEXT REGULAR MEETING – Monday, September 25, 2023**